

ASSOCIATION OF IOWA FAIRS MONTHLY ACTIVITY LOG

AIF Resource Guide Insert – Section II (The AIF), Subsection C

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| January | Membership information is updated on AIF website |
| | AIF initiates lobbying efforts at State Capitol |
| | Spring District Meeting notice sent to all Fairs |
| February | AIF Board of Directors meeting (date and time determined by AIF Board) |
| | AIF newsletter and printed directory is sent to membership |
| | Iowa State Fair Queen registration information sent to Fairs by the Iowa State Fair office (late February/early March) |
| March | AIF Spring District meetings (late February – March) |
| | IAFE Zone 5 meeting (date and location varies) |
| | AIF hosts Legislative Breakfast at State Capitol (late March to mid-April) |
| April | AIF Board of Directors meeting held in conjunction with Legislative Day (March or April) |
| | Iowa State Fair Queen registration due at the State Fair office (late April/early May) |
| May | AIF office updates records and prepares for fair season |
| | IAFE State & Provincial Summit (AIF Executive Director & Secretary/Treasurer attends – location varies.) |
| | County Fair Day registration sent to all Fairs by the Iowa State Fair office |
| June | Fair season begins |
| July | Fall district meeting notice sent to Fairs |
| | County Fair Day registration due at State Fair office |
| August | August 1 - AIF Scholarship & Hall of Fame applications due to AIF office |
| | County Fair Day (typically 1 st Friday of State Fair) |
| | AIF Board of Directors meeting |
| | Membership Statement, Conference forms and other documents sent to Member Fairs & Associate Members |
| | AIF Fall District meetings (AIF Directors and District Officers elected) |
| September | AIF Fall District meetings (AIF Directors and District Officers elected) |
| October | October 1 - AIF membership dues due to AIF office |
| | October 1 - AIF Annual Meeting agenda items due to AIF Office |
| | October 15 - State Funding Application due to AIF office |
| | Conference committee members appointed by the AIF office |
| | October 15 - Associate Member Conference forms due to AIF office |
| | Voting Delegate form sent to member Fairs by the Iowa State Fair office |
| November | November 1 - AIF Conference registrations for member Fairs due to AIF office |
| | November 1 - AIF Conference motel room reservation due to AIF office |
| | November 15 - Fiscal Year Financial Report & Proof of Publication due to AIF office |
| | Voting Delegate form due to the Iowa State Fair office |
| December | AIF Conference & Annual Meeting (date varies – Fair attendance required) |
| | State Agricultural Society Annual Meeting (election of ISF Board members – Fair attendance required) |
| | AIF Board of Directors Organizational Meeting (Board Officers elected; AIF Executive Director appointed; upcoming year policies approved) |
| | December 15 - Fair Officer form due to AIF office |